

# Provider access policy



**Ravenshall**

all different | all equal | all important

<b>Approved by:</b>	Clare Blackburn	<b>Date:</b> 12.01.24
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<b>Last reviewed on:</b>	January 2024
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<b>Next review due by:</b>	January 2025
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## 1. Aims

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 2. Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

In line with the updated Provider Access Legislation (January 2023) the school will provide at least four encounters for all students in Years 8 – 11

- two mandatory encounters for pupils in Explorers Phase (Years 8/9)
- two mandatory encounters for all students in Trailblazers Phase (Years 10/11)
- an additional two mandatory encounters for all students in PFA (Years 12/13)

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical qualification and apprenticeship that the provider offers
- explain what career routes those options could lead to
- provide insights into what it may be like to learn or train with that provider
- answer questions from pupils

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

### 3. Procedure

A provider wishing to request access should contact Stephen Wilson, Careers Leader responsible for Information, Advice and Guidance.

Telephone: 01924 456811

Email: careers@ravenshall.org

### 4. Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. Please speak to Stephen Wilson to identify the most suitable opportunity for you. The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

**5. Premises and facilities** The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are also welcome to leave a copy of their prospectus or other relevant course literature at school.

### 6. Granting and refusing access

A risk assessment will be completed for all internal and external visits. Pupils will always be accompanied.

### 7. Links to other policies

This policy relates to the following other policies.

- › Safeguarding/child protection policy
- › Careers programme
- › Curriculum policy

### 8. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the Deputy Head Teacher.

This policy will be reviewed by Clare Blackburn, DHT annually (as recommended by the DfE).

At every review, the policy will be approved by the governing board.